



## **Grace-Calvary Episcopal Church in Clarkesville Seeks Nursery Worker**

Nursery Workers work regularly scheduled hours on Sundays, 9:30am-12:30pm, during the program year (approximately 35 weeks) and 9:30-11:30am during the summer (approximately 12 weeks). The Nursery is open and staffed on Christmas Eve and Easter and other occasional events. Church policy requires two adults to supervise children at all times, for approximately 2-4 children between the ages of 0-4 years. Hourly pay is \$15-\$18.

### **Essential Duties and Responsibilities**

- Provide a loving and reliable presence, and an inclusive and safe environment for children ages 0-4 years during their time in the Nursery.
- Build trusting relationships with children and families and work graciously with people of varied backgrounds.
- Engage in and lead age-appropriate activities (reading, songs, games, crafts) with Nursery participants.
- Provide close supervision of children and report any safety or behavioral issues to Vestry liaison in a timely manner.
- Consistently arrive for scheduled shifts on time and ready to engage; communicate openly and proactively with our Priest-in-Charge regarding scheduling changes or time-off needs.
- Learn and adhere to all policies and procedural requirements in accordance with the requirements of The Episcopal Church and the Episcopal Diocese of Atlant (including, but not limited to – check-in/out procedures, diaper-changing and toileting procedures, and snack/feeding procedures).
- Maintain all required training and certifications.

### **Essential Competencies and Requirements**

- Be at least 18 years of age.
- Pass a background check and provide at least two references.
- Provide proof of COVID vaccinations.
- Have previous experience caring for children in a school, childcare, or in-home setting.
- Have ability to lift up to 30 pounds.
- Have access to reliable transportation to get to and from work.
- Show proof of First Aid & CPR training and certifications or complete required training and certification.
- Show proof of completion of “Safeguarding God’s Children and Safeguarding God’s People” training required by The Episcopal Church and Diocese of Atlanta, or complete required training; training provided.

**Interested applicants should send cover letter and resume to [office@grace-calvary.org](mailto:office@grace-calvary.org).**